

Vista Lakes Community Development District

Board of Supervisors

Frank Sebestyen, Chairman
Paula Edwards, Vice Chairman
John DeCreotie, Assistant Secretary
Carla Daly, Assistant Secretary
Aaron Simmons, Assistant Secretary

Staff:

Gabriel Mena, District Manager
Scott Clark, District Counsel
David Hamstra, District Engineer
Leo Lluberes, Area Field Director
Jorge Baez, Lead Maintenance Tech

Meeting Agenda

Thursday, November 30, 2023 – 9:00 a.m.

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1. **Call to Order and Roll Call**
 2. **Public Comments**
 3. **Staff Reports**
 - A. Field Manager
 1. Field Inspection Report..... P.3
 - B. District Engineer
 1. Consideration of Pembroke Privacy Wall Proposal..... P.33
 2. Emergency Repairs for the Off-Site By-Pass Drainage System P.37
 3. Lee Vista Boulevard Sidewalk Improvements and Vista Lake Recreational Trail Improvements Bid Award..... P.45
 4. Pembroke Pond Outfall System Cleaning and CCTV Inspection..... P.47
 5. Vista Lakes Boulevard/Wetland 7 Ecological Assessment P.58
 6. Hazard Mitigation Grant Program Application Status..... P.60
 7. Remington View Court Drainage Improvements Status (Under Separate Cover)
 8. Lake Avon Drive Conservation Area Restoration Status P.62
 9. Selene Apartments Drainage Connection P.68
 10. Chickasaw Trail Entrance Monument Structure..... P.69
 11. Consideration of Fiscal Year 2023/2024 District Engineer Services Proposal..... P.71
 - C. District Counsel
 - D. HOA Liaison
 - E. District Manager
 1. Meeting Minutes from October 5, 2023 P.76
 2. Financial Statements P.82
 3. Check Register..... P.107
 4. Third-Quarter Website Compliance Audit..... P.113
 4. **Business Items**
 - A. Engagement Letter from Grau & Associates to Perform the Audit for Fiscal Year 2023..... P.125
 - B. Motion to Assign Fund Balance for Fiscal Year 2023..... P.130
 - C. Consideration of Resolution 2024-01, Amending Fiscal Year 2023 Budget..... P.131
 5. **Supervisor Requests**
 6. **Adjournment**

The next meeting is scheduled for Thursday, December 14, 2024, at 9:00 a.m.

District Office:

Inframark

313 Campus Street, Celebration, FL 34747
407-566-1935

Meeting Location:

Vista Lakes Clubhouse

8841 Lee Vista Boulevard, Orlando, FL 32829
Call in: 646-838-1601, Access Code 129267111#

www.VistaLakesCDD.org